

Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, October 12, 2004 in the Men's Lounge, Clark Memorial Clubhouse, Clarkdale, Arizona

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, October 12, 2004 at 6:00 p.m. in the Men's Lounge, Clark Memorial Clubhouse, 19 North Ninth St., Clarkdale, Arizona.

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| Town Council: | Mayor | Doug Von Gausig |
| | Vice Mayor | Jerry Wiley |
| | Councilmember | Patricia Williams |
| | | Rex Williams |
| | | Frank Sa |

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| Staff: | Town Attorney | Rob Pecharich |
| | Town Manager | Gayle Mabery |
| | Town Clerk | Joyce Driscoll |
| | Planning Director | Steven Brown |
| | Police Chief | Pat Haynie |
| | Fire Chief | Don Eberle |
| | Finance Director | Coleen Gilboy |
| | Public Works Director | Alison Pujari |
| | Grants Administrator | Lisa Christianson |
| | Custodian | Tom Menges |

Others in attendance: Robyn Prud'homme-Bauer, Curt Bohall, Ellie Bauer, Lee and Gail Daniels, Jim Elmer and others who did not sign in.

CALL TO ORDER - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all Councilmembers were present.

PUBLIC COMMENT - *Robyn Prud'homme-Bauer*, 1750 Cholla, representing the Clarkdale Chamber of Commerce, presented an annual dividend from State Compensation Fund from the town participating in the Chambers Association dividend program. The program can increase dividends to participating businesses by 15-20%. The Chambers total dividend distribution was \$39,427 and they are pleased to give \$3541 additional dividend to the Town of Clarkdale.

Ellie Bauer, 1201 Main, attended a rural development conference. The Yavapai economic region received a \$48,000 grant. They were one of five recipients, and they ranked second. The Clarkdale Water Advisory Committee will be holding a town hall regarding the cost of water.

INFORMATIONAL REPORTS

MAYOR'S REPORT - Mayor Von Gausig reported on his activities since the last regular meeting, including the following:

1. He attended the first meeting of Verde Valley mayors and managers with Town Manager Mabery.
2. He and several staff members met with council and staff members from Show Low regarding the downtown project.
3. He attended a WAC meeting in Prescott Valley.

TOWN MANAGER'S REPORT - Town Manager Mabery noted the following items:

1. Board and Commission training is coming up.
2. Buena Vista open house.

3. November 4th is the gala opening of The Odd Couple in the Clubhouse.
4. There will be a neighborhood meeting regarding the Cliffrose development.
5. Cities and Towns week is October 18-24.

NACOG - A report regarding the Northern Arizona Council of Governments. No report.

NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association. No report.

WAC - A report regarding the Yavapai County Water Advisory Committee. No report.

VVTPO - A report regarding the Verde Valley Transportation Planning Organization. No report.

CATS - A report regarding the Cottonwood Area Transit System. No report.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council member.

Councilmember R. Williams pulled Items C and D. Councilmember Sa pulled items B and F. Vice-Mayor Wiley moved to approve Consent Agenda Items A and E. Councilmember Sa seconded and the motion passed unanimously.

Item B - Councilmember Sa asked about the University of Arizona expense. It was noted that this was a Southwest Leadership Seminar that Town Clerk Driscoll attended. Councilmember R. Williams moved to approve Item B. Vice-Mayor Wiley seconded and the motion passed unanimously.

Item C - Regarding the Heritage Conservancy Board minutes, Councilmember R. Williams asked about the relationship between the Heritage Conservancy Board and the Clarkdale Heritage Center. The Council agreed to hold a worksession regarding the Heritage Conservancy Board and Clarkdale Heritage Center negotiations. Mayor Von Gausig moved to approve Item C. Councilmember Sa seconded and the motion passed unanimously.

Item D - Councilmember R. Williams had questions about the grants report.

Councilmember Sa questioned the police report. Police Chief Haynie clarified that citations under the town code and an abbreviation. He noted how much the arrests and calls have increased since last year and that animal control problems take up a lot of time. Councilmember P. Williams moved to approve Item D. Councilmember Sa seconded and the motion passed unanimously.

Item F - Councilmember Sa asked who backs up Clarkdale's Fire Department. It was noted that there is an automatic aide agreement between all the local fire agencies. Vice-Mayor Wiley moved to approve Item F. Councilmember R. Williams seconded and the motion passed unanimously.

PUBLIC HEARING - A hearing to obtain input from the public on a subdivision application, **Jerome Subdivision, located west of Minerich Road and including the Historic Jerome Cemetery, tax parcel numbers 406-27-034G and 406-27-034H.** The Town of Jerome has withdrawn the application.

Mayor Von Gausig reordered the agenda without objection, taking agenda item 10, Worksession on the Clark Memorial Clubhouse rental policy, next.

WORKSESSION - A worksession regarding the rental policy for the Clark Memorial Clubhouse. Mayor Von Gausig noted that the Town has a policy that only allows alcohol in the auditorium and it can only be served if the Council allows it. The Council discussed the issue while considering the last waiver application and wanted to further discuss the policy. The last event, held last Friday evening, was proposed with 300

people. There were 500-600 people who attended. They were supposed to check identifications, but liquor arrived in coolers. The party started two hours before it was supposed to and before the officers arrived.

Town Manager Mabery noted that in the last Council discussion staffs concern was larger events with alcohol in a party atmosphere.

Police Chief Haynie stated it was hard to predict problems because some small events give more problems and some large events less, but the biggest concern is size and second is alcohol being served. He noted that at Operation Graduation there is no alcohol and it is very controlled and they have had no problems. Each situation is different. In this situation, there were cars parked as far as Su Casa and there was alcohol from the gas station to the Clubhouse. There was no supervision of the kids, which has happened at other events. There was no way that two officers could control the drinking in the parking lot or a fight inside if it happened. They would have had a severe problem because the room was packed. Six officers may not have been able to keep up and keep the peace. It is not the responsibility of the officers, functioning as off-duty security, to protect the building. He reiterated that alcohol and large numbers are the biggest issues. He didn't think that if a fight broke out that fifteen officers would have been able to control it. He suggested the Council do what it can to control the numbers, such as requiring they hire one officer per 100 people. Officers Smith and Razo felt there was a safety issue and they do not wish to work these events.

Town Manager Mabery noted that in addition to security, there is the issue of the building itself, as it has a wood floor. It is not standard for this type of event to be on a wood floor, which has specific care requirements.

Police Chief Haynie stated that in 23 years in law enforcement, he has been to many bar fights and it takes several officers to deal with one. Here we have the situation where an officer can't get through the room due to over capacity. The officers could not work together as the event spilled out to the parking lot and the back of the building and it got to the point they couldn't control the outside drinking.

Custodian Menges stated that the first thing he did as custodian was to meet with suppliers on the Clubhouse floors and they both concurred that the auditorium wood floor was in amazing condition for its age. Any event this size with alcohol with dancing is a concern to him in caring for the floor. He feels it is counter productive and creates problems and he hopes they don't have anything like that again. Smoking is also a problem. Any damage will be expensive to restore. There was twice as much clean up for this event as usual for events. The town crew knew the event was coming and, as there are only two small rest rooms, Crewmember Adams went over the plumbing in advance. It did okay, but there have been problems in the past.

Town Manager Mabery stated that staff's recommendation is to disallow alcohol and give staff specific circumstances when staff can waive the policy. She is concerned with the Council liability exposure in deciding waivers case by case.

The Council discussed limiting the number of people, but questioned how it could be enforced.

Police Chief Haynie stated that alcohol is a factor because he only has to patrol the building and parking lot at Operation Graduation.

Discussed continued, including the following issues:

1. The types of events that staff would feed are appropriate.
2. Concern about limiting the use of the Clubhouse as it was built for the use of the townspeople.
3. 160 people show up at dances, although there is no drinking or smoking, and it seems it is much easier to just eliminate alcohol.
4. Concern with alcohol being brought in from the parking lot.

The Council agreed to have staff come back with a list of wherein it would be acceptable to serve alcohol. They discussed requiring more security. It was noted that alcohol is not allowed in any town facility including the parking lot.

HEALTH INSURANCE – The selection of a health insurance plan and authorizing employee plan options.

John Ashton, Administrator of the Verde Valley Employee Benefits Pool, gave a history of the pool. Members must be government or non-profit entities and the pool covers 1000 members. Health insurance nationwide in increasing 15% per year and the pool board looked at alternatives to save money. They have a new plan administrator; it is not HMA any more. They hired a large case management organization. They are offering options to employees this year; they can “buy up” to lower deductibles or “buy down” and put the savings in a health savings account. He described the following aspects: voluntary vision plan, a new network with Blue Cross/Blue Shield with similar doctors as HMA, no benefits are offered to town retirees, and costs of the plans. In 2006, they anticipate a 15% increase in costs although they run a lean pool with 3.5% administrative costs. They have a surplus, have educated employees, but one cancer claim would deplete a major amount of the surplus.

Councilmember R. Williams moved to accept the staff recommendation

Vice-Mayor Wiley seconded and the motion passed unanimously.

PRIORITIZATION OF GRANTS WISH LIST – Prioritization of projects/programs to seed grant funding to implement. Town Manager Mabery noted that the list is prioritized by level because one person could not search for all items on all levels. The majority of the search time would focus on Level One projects, including the following categories:

Category A

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| 1. Broadway Extension (industrial route) (some grant funds obtained) | \$2,000,000 |
| 2. New Wastewater facility | \$5,300,000 |
| 3. Effluent disposal | \$2,000,000 |
| 4. Police vehicles | each \$ 30,000 |
| 5. TEA 21 grant for 89A corridor | |

Category B

- | | |
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| 1. ADA compliance in the Clubhouse | |
| 2. Historic restoration of the Clubhouse | |
| 3. Patio Park curb, sidewalk, chip seal | \$ 350,000 |
| 4. Trail development | |
| 5. ADA compliance in town facilities | |

STAFF RESTRUCTURING – Consideration of authorizing the Town Manager to restructure the administration of the Planning and Public Works Departments and approval of additional budget authority to facilitate the restructuring. Town Manager Mabery stated she had had difficulty filling the Public Works Director position. She has advertised three times and hired two people who changed their minds before they started. She stepped back to look at different options and proposes to have one department head over a combined public works and planning department. They need administrative support with a manager in both areas. This in essence creates one full time position. With all salaries and benefits it will cost \$50,000 to do this fiscal year. The town is dealing with many issues today that are very integrated with both departments. She thinks they will be able to organize projects better and give better customer service. They are housed in the

same facility and it is a good fit. The \$50,00 includes decreasing engineering time. She noted it seems a good fit for Clarkdale now, but it is not a common structure and one cannot assume it would stay this way.

There was discussion of Planning Director Brown's proposed new duties and that the engineer under the proposed change would report to the Community Development Director.

Vice-Mayor Wiley moved to approve the restructuring of the Planning and Public Works Departments, and give an additional \$50,000 of budgetary authority to the Town manager to facilitate the restructuring. Councilmember Sa seconded and the motion passed unanimously.

RESOLUTION # 1122 - A resolution adopting a range placement table for employee salary ranges. Councilmember Sa declared a conflict and left the Council table. Vice-Mayor Wiley moved to adopt Resolution #1122 amending Resolution #1112, adopting a range placement table for employee salary ranges. Councilmember R. Williams seconded and the motion passed unanimously.

FUTURE AGENDA ITEMS – Listing of items to be places on a future council agenda.

1. Joint worksession with the Planning Commission
2. Worksession on the Verde Valley Ranch property.
3. Presentation on police tazers.
4. General Plan.
5. Worksession on the Heritage Conservancy Board and the Clarkdale Heritage Center.

ADJOURNMENT – With no further business before the Council and without objection, the meeting adjourned at 8:10 p.m.

APPROVE:

Doug Von Gausig, Mayor

SUBMIT:

Charlotte Hawken, Administrative Assistant

ATTEST:

Joyce Driscoll, Town Clerk